



To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 19 April 2016 at 2.00 pm

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Peter Clark
Head of Paid Service

April 2016

Contact Officer: **Sue Whitehead**
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Membership

Councillors

Ian Hudspeth	<i>Leader of the Council</i>
Rodney Rose	<i>Deputy Leader of the Council</i>
Mrs Judith Heathcoat	<i>Cabinet Member for Adult Social Care</i>
Nick Carter	<i>Cabinet Member for Business & Customer Services</i>
Melinda Tilley	<i>Cabinet Member for Children, Education & Families</i>
Lorraine Lindsay-Gale	<i>Cabinet Member for Cultural & Community Services</i>
David Nimmo Smith	<i>Cabinet Member for Environment</i>
Lawrie Stratford	<i>Cabinet Member for Finance</i>
Hilary Hibbert-Biles	<i>Cabinet Member for Public Health</i>

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Wednesday 27 April 2016 unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 24 May 2016

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes (Pages 1 - 8)

To approve the minutes of the meeting held on 15 March 2016 (**CA3**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. 2015/16 Financial Monitoring & Business Strategy Report - February 2016 (Pages 9 - 40)

Cabinet Member: Finance

Forward Plan Ref: 2015/115

Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring)

Tel: (01865) 323976

Report by Chief Finance Officer (**CA6**).

This report is the penultimate for the 2015/16 financial year. The final directorate

variations will be set out in the Provisional Outturn Report to Cabinet in June 2016.

The Cabinet is RECOMMENDED to:

- (a) note the report;**
- (b) note the Treasury Management lending list at Annex 4;**
- (c) to approve the transfer of £0.2m to the Efficiency Reserve as set out in paragraph 48;**
- (d) note the changes to the Capital Programme set out in Annex 7b and 7c.**

7. Oxfordshire Together (Pages 41 - 42)

Cabinet Member: Deputy Leader

Forward Plan Ref: 2016/024

Contact: Owen Jenkins, Services Manager for Highways, Transport & Waste Tel: (01865) 323304

Report by Director for Environment & Economy (**CA7**).

The paper asks formal Cabinet to consider an update to the existing Resolution that forms part of the Local Agency Agreements (Section 101 under the Local Government Act 1972).

Cabinet are RECOMMENDED to:

- (a) agree an updated resolution that covers highway services (and associated activities) identified as part of the Oxfordshire Together (Highways) proposal.**
- (b) approve the wording on the front of the Local Agency Agreements issued under section 101 of the Local Governments Act 1972 as follows:**

**Agreement Under Section 101
of the Local Government Act 1972**

Relating to various highway (and traffic and drainage) functions (suitable for highways, grass cutting, weed control, footway clearance, basal tree growth, cleaning signs, drainage, illegal sign removal and vegetation letters, grip maintenance, school crossing patrols and any other Highway service (or associated activities)) that the Environment & Economy Director and County Solicitor deem to be appropriate.

8. Street Lighting Contract and Interim Policy (Pages 43 - 54)

Cabinet Member: Environment

Forward Plan Ref: 2016/025

Contact: Dariusz Seroczynski, Highways Network Manager Tel: (01865) 815629

Report by Director for Environment & Economy (**CA8**).

This report sets out a proposed emergency interim arrangement for the Street Lighting Service (Maintenance) as the result of early termination of the existing contract at a break point within the contract.

The Cabinet is RECOMMENDED to:

- (a) approve the proposed policy change and contracted level of service in relation to the street lighting maintenance service; and**
- (b) note the proposed use of the short term call off from the Crown Commercial Service Contract.**

9. Business Management & Monitoring Report for Quarter 3 - 2015/16
(Pages 55 - 70)

Cabinet Member: Deputy Leader

Forward Plan Ref: 2015/116

Contact: Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: (01865) 323875

Report by Corporate Services (**CA9**).

This paper provides details of performance for quarter three for the Cabinet to consider. The report is required so that the Cabinet can monitor the performance of the Council in key service areas and be assured that progress is being made to improve areas where performance is below the expected level.

Cabinet is RECOMMENDED to note and discuss the performance reported in the dashboards.

10. Delegated Powers - April 2016 (Pages 71 - 72)

Cabinet Member: Leader

Forward Plan Ref: 2015/124

Contact: Sue Whitehead, Principal Committee Officer Tel: (01865) 810262

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for scrutiny call in.

<i>Date</i>	<i>Subject</i>	<i>Decision</i>	<i>Reasons for Urgency</i>
3 February 2016	Request for Exemption from Contract Procedure Rules - Crisis Response Service	Approved an exemption from the full tendering requirements of the Council's Contract Procedure Rules	To ensure that the pathway for all short term services can be introduced at the same time i.e. 30 th September

		to allow the Council to contract with Abicare for the crisis support service for the period 2 nd June 2016 to 30 th September 2016 at a cost of £205,666.	2016 enabling integration of short term services.
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11. Forward Plan and Future Business

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA11**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.
